

WIC PEER COUNSELOR

Division: Early Childhood
Department: WIC Services
Supervisor: W.I.C. Breastfeeding Coordinator
FLSA Status: Non Exempt – Non Union

Qualifications:

1. High School Diploma required. Associates degree preferred.
2. At least 6 months experience breastfeeding.
3. Minimum of five (5) years experience working knowledge of various computer programs and databases required.
4. Minimum of one (1) year experience working with low-income families in public health preferred.
5. Valid Michigan Driver's License, reliable transportation and valid auto insurance.

Job Mission:

Ensure that families enrolled in WIC receive all services needed to ensure proper nutritional maintenance.

Performance Standards:

1. Promote and counsel WIC clients on basics of breastfeeding.
2. Assist in teaching breastfeeding class or support groups.
3. Attend staff meetings and breastfeeding conference/workshops as needed.
4. Carry out all other duties as assigned.

Hours & Wage:

\$17.00 per hour (minimum)
15 hours per week; 52 weeks per year

Job Title: WIC PEER COUNSELOR

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Job Requirements (in an 8 hour workday)
Number of Hours - Select full Capacity

	Hours	Comments
Sit	5	
Stand	1	
Walk	1	
Bend/Stoop	1	

Movements	Yes/No	Comments
Crawl	Yes	
Reach above	Yes	
Crouch	Yes	
Balancing	Yes	
Squat	Yes	
Climb	Yes	
Shoulder level	Yes	
Kneel	Yes	
Pushing	Yes	

	Pounds	Comments
Weight Carried	26-50 lbs.	

	Pounds	Comments
Weight Lifted	26-50 lbs.	

Date: December 20, 2024