



## Human Resources

Oakland Livingston Human Service Agency

196 Cesar E. Chavez Ave.

P.O. Box 430598

Pontiac, MI 48343-0598

Email: [EMPLOYMENT@olhsa.org](mailto:EMPLOYMENT@olhsa.org)

(248) 209-2615 FAX

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## SUMMER NUTRITION AIDE

**Division:** Health, Housing, and Nutrition

**Department:** Health, Housing, and Nutrition

**Supervisor:** Assistant Director for Nutrition Services

**FLSA Status:** Non Exempt – Non Union

### Qualifications:

1. High school diploma or equivalent is required.
2. One year of experience working with children preferred.
3. Valid driver's license, current automobile insurance, and an automobile to be used for job related travel are required.

### Job Mission:

To improve the health and wellbeing of children in Pontiac by providing them with nutritional meals during the summer months.

### Performance Standards:

1. Responsible for serving and counting the meals served at outdoor community sites along a mobile truck route.
2. Assure compliance throughout each meal service with all Michigan Department of Education (MDE) Summer Food Service Program (SFSP) regulations and standards.
3. Assure that all necessary documentation is completed and maintained.
4. Carry out all other duties as assigned by supervisor.

### Hours & Wage

\$13.50 per hour

On-Call

### Location

Pontiac

**OLHSA IS A DRUG FREE WORKPLACE/EQUAL OPPORTUNITY EMPLOYER**

**Job Title:** Summer Nutrition Aide

**Job Requirements (in an 8 hour workday)**  
Number of Hours - Select full Capacity

	Hours	Comments
Sit	4	Must be able to work in direct sunlight, heat, and rain
Stand	3	
Walk	1	
Bend/Stoop	N/A	

Movements	Yes/No	Comments
Crawl	No	
Reach above	No	
Crouch	No	
Balancing	No	
Squat	No	
Climb	No	
Shoulder level	No	
Kneel	No	
Pushing	No	

	Pounds	Comments
<b>Weight Carried</b>	<b>11-25 lbs</b>	No more than 15 lbs for very short distances.

	Pounds	Comments
<b>Weight Lifted</b>	<b>11-25 lbs</b>	No more than 15 lbs at a time.

**Date:** April 7, 2023