



Human Resources

Oakland Livingston Human Service Agency

196 Cesar E. Chavez Ave.

P.O. Box 430598

Pontiac, MI 48343-0598

Email: EMPLOYMENT@olhsa.org

(248) 209-2615 FAX

Website: www.olhsa.org

Food Attendant

Division: Early Childhood Services

Supervisor: Associate Director of Health Services

FLSA Status: Non Exempt/ Union

Qualifications:

1. High School Diploma or Equivalent required.
2. ServSafe Certification preferred.
3. Must have valid Michigan driver's license, automobile insurance, and reliable transportation.

Job Mission:

To accept and deliver vended food to the Head Start and Early Head Start children.

Performance Standards:

1. Accept and temp deliveries from food vendor as well as prepare, portion, and deliver food to classrooms.
2. Maintain a clean and safe food preparation kitchen following Health Department food safety guidelines at all times.
3. Carry out all other duties as directed by supervisor.

Hours & Wage:

\$16.00 per hour

40 hours per week; 44 weeks per year

Location

Oakland County

OLHSA IS A DRUG FREE WORKPLACE/ EQUAL OPPORTUNITY EMPLOYER