Human Resources
Oakland Livingston Human Service Agency
196 Cesar E. Chavez Ave.
P.O. Box 430598
Pontiac, MI 48343-0598
Email: EMPLOYMENT@olhsa.org
(248) 209-2615 FAX
Website: www.olhsa.org

COMMUNITY HEALTH WORKER

Division: **Health, Housing and Nutrition**
Department: **Health Integrated Services**
Supervisor: **Supervisor – Community Health**
FLSA Status: **Non Exempt - Union**

Qualifications:

1. High School Diploma or equivalent required.
2. Minimum one (1) year experience working in a medical or behavioral health care or social service setting.
3. Minimum of one (1) year working with low income, diverse populations.
4. Bilingual in English and Spanish preferred.
5. Must obtain Michigan Community Health Worker certification and CMS Marketplace navigator certification within one (1) year of hire.
6. Must be able to work evenings and weekends shifts at clinic location.
7. Valid Michigan Driver's license; active insurance and a reliable transportation to be used for work related travel required.

Job Mission:
To link community members to resources and benefits to address social determinants of health to promote engagement in medical and/or behavioral care.

Performance Standards:

1. Engage clients at health care locations who have been identified as having social needs in a thorough screening and assessment process and link them with needed resources and benefits.
2. Provide ongoing case management, care coordination, and follow up until all needs have been resolved.
3. Participate in multidiscipline meetings with health care staff to coordinate care.
4. Assure all data and documentation is uploaded in all assigned electronic client management databases.
5. Provide high-touch, community- embedded outreach, education, and navigation to assure vulnerable populations maintain Medicaid and SNAP coverage. Assist clients with applications, renewals, exemptions, reporting, and connections to work qualifying activities.
6. Carry out all other duties as assigned by supervisor.

Hours & Wage
$24.41 per hour
40 hours per week; 52 weeks per year
Location
Pontiac, MI

OLHSA IS A DRUG FREE WORKPLACE AND EQUAL OPPORTUNITY EMPLOYER

LHSA
A Community Action Agency

Job Title:	Community Health Worker - BL

Job Requirements (in an 8 hour workday)
Number of Hours - Select full Capacity

	Hours	**Comments**
Sit	5	
Stand	1	
Walk	2	
Bend/Stoop		

Movements	**Yes/No**	**Comments**
Crawl	No	
Reach above	No	
Crouch	No	
Balancing	No	
Squat	No	
Climb	No	
Shoulder level	No	
Kneel	No	
Pushing	No	

	Pounds	**Comments**
Weight Carried	**Up to 10 lbs**	

	Pounds	**Comments**
Weight Lifted	**Up to 10 lbs**	

Date: Oct 22, 2026