



Human Resources

Oakland Livingston Human Service Agency

196 Cesar E. Chavez Ave.

P.O. Box 430598

Pontiac, MI 48343-0598

Email: employment@olhsa.org

(248) 209-2615 FAX

Website: www.olhsa.org

CASE MANAGER II

Division: Health, Housing and Nutrition Services

Department: Older Adult Services

Supervisor: Program Supervisor

FLSA Status: Non Exempt – Non Union

Job Mission:

To support kinship caregivers and older adults living in the community so they may remain independent and achieve optimal health outcomes. Provide advocacy to address the socioeconomic determinants of health.

Performance Standards:

1. Provide strength-based case management and individualized support and linkages to older adult clients accessing assistance and caregivers enrolled in the kinship caregiver program.
2. Help facilitate support groups, connect clients to OLHSA's mental health coach, and lead peer support efforts to respond to psychosocial needs of kinship caregivers.
3. Through participation in external committees and collaborative bodies, develop strategic partnerships with other older adult service providers and benefit administrators to ensure coordinated, integrated linkages to care and representation of older adult and kinship caregivers.
4. Engage in strategic targeted outreach activities to identify low-income kinship caregivers and older adults in need of support, particularly those who are isolated.
5. All other duties as assigned by supervisor.

Qualifications:

1. Associate degree in a health/human service field or 3 years of experience in providing case management is required; bachelor's degree in health/human service field preferred.
2. Minimum one (1) year experience working with low income, diverse populations required; experience working with older adults and/or kinship caregivers preferred.
3. Minimum one (1) year experience in outreach or customer service required.
4. Within one (1) year, successfully obtain Certificate in Grand families Leadership from the University of Maine.
5. Valid Michigan Driver's License, valid automobile insurance, and reliable automobile to be used for work related travel.

Hours & Wage:

\$20.72 per hour minimum

40 hours per week, 52 weeks per year

Location:

Pontiac

OLHSA IS A DRUG FREE WORKPLACE/EQUAL OPPORTUNITY EMPLOYER

Job Title: Case Manager II - Older Adult Services

Job Requirements (in an 8 hour workday)
Number of Hours - Select full Capacity

	Hours	Comments
Sit	5	
Stand	1	varies when doing presentations or events
Walk	1	varies when doing presentations or events
Bend/Stoop	1	Varies when doing presentations or events

Movements	Yes/No	Comments
Crawl	Yes	
Reach above	Yes	
Crouch	Yes	
Balancing	Yes	
Squat	Yes	
Climb	Yes	
Shoulder level	Yes	
Kneel	Yes	
Pushing	Yes	Pushing carts to transport items

	Pounds	Comments
Weight Carried	26-50 lbs.	

	Pounds	Comments
Weight Lifted	26-50 lbs.	

Date: Dec 12, 2024