I am pleased to share with you our 2020-2021 Head Start Annual Report. Oakland Livingston Human Service Agency provides a high-quality learning experience through Early Head Start and Head Start for children ages 0 to 5. Our goal is to partner with families to teach children language, literacy, numeracy, social/emotional learning, and overall developmental skills needed to engage successfully in kindergarten and throughout life.

At OLHSA, we hold high expectations for all children and families to ensure that every child has every opportunity to succeed. We not only foster a child’s development but also a family’s development. Our saying is, “Whole child and whole family!” We work to increase family engagement and empower families to advocate for their children’s and family’s education, health, and overall wellbeing.

Our community partnerships, along with our devoted staff, parents, and volunteers, have made it possible for us to provide quality services throughout Oakland County. The impact that Early Head Start and Head Start has on our children, families, and community is eminent. Throughout this report, you will read and see data that displays the various comprehensive services that OLHSA Head Start provides to assist each child and family in reaching their fullest potential.

The 2020-2021 program year was like no other and presented challenges and new opportunities to provide instruction and learning due to the COVID-19 pandemic and the shutdown of schools statewide. Our staff, students, families, and community partners rose to the occasion to provide continuity of high-quality learning and support. I am proud and fortunate to work for an agency and program that has a passion for Early Childhood, while serving the community through children and families. Thank you for being a part of OLHSA Head Start’s vision and mission!

Best wishes,
Janice Smith
Early Childhood Services Director

Services provided to children and families
- 378 families received emergency services/crisis intervention
- 181 families received housing assistance
- 180 families were provided asset building resources
- 139 families received preventative medical and oral health education
- 74 families received mental health resources
- 81 children received special education and related services
- 74 families received assistance in enrolling in education or job training program
- 180 dual language learners in our programs
Early Head Start and Head Start had a cumulative enrollment of 879 children during the 2020-2021 school year.

**Healthy Children are Ready to Learn**

With help from OLHSA Early Head Start and Head Start, by the end of the program year:

- 98% of children had health insurance.
- 353 children were up-to-date on preventative health care.
  - Of these, 51 children were diagnosed with a medical condition. Of the children diagnosed, 78% received medical treatment.
- 98% of children had a medical home.
- 88% of children were up-to-date on immunizations.
- 341 children were up-to-date on preventative dental care.
  - Of these, 81 children needed dental treatment. Of the children needing treatment, 75% received dental treatment.
- 593 children had a dental home.

**Families and Children Served**

During the 2020-2021 Program Year, our Early Head Start and Head Start programs served approximately 12.1% of the eligible children in Oakland County based on the Kids Count Data Center Oakland County Michigan 2019 Trends.

**Number of Children & Families Served**

<table>
<thead>
<tr>
<th></th>
<th>Early Head Start</th>
<th>Head Start</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funded Enrollment</td>
<td>206</td>
<td>909</td>
</tr>
<tr>
<td>Actual Enrollment</td>
<td>279</td>
<td>600</td>
</tr>
<tr>
<td>Total Families Served</td>
<td>244</td>
<td>562</td>
</tr>
</tbody>
</table>

*24 of these slots are funded through the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Grant Program.

**Enrollment by Age**

- 34.9% Under 1 year old
- 5.2% 1 year old
- 9.6% 2 years old
- 33% 3 years old
- 17.3% 4 years old

**Average Monthly Enrollment**

- Early Head Start - 92%
- Head Start - 54%*

*Due to COVID-19 social distancing guidelines, OLHSA’s Head Start classrooms had a limited capacity during the 2020-2021 program year.
In the fall of 2021, there will be approximately 140 children transitioning to kindergarten from the OLHSA Head Start program. The Office of Head Start defines school readiness as “children possessing the skills, knowledge, and attitudes necessary for success in school and for later learning and life.” Our teachers work directly with children and families to promote children’s progress toward school readiness goals. Children in our Head Start classrooms, primarily for 3 year old children, continued to make progress towards these goals throughout the program year. Children in our blended OLHSA Head Start/Great Start Readiness Program classrooms, for 4 year old children, made significant gains during the 2020-2021 program year in all of the school readiness goal areas, with item scores of 3.75 or above, reflecting kindergarten readiness for that particular goal area.

### Child Observation Record (COR) for Head Start Classrooms

<table>
<thead>
<tr>
<th></th>
<th>COR SCORES - Fall 2020</th>
<th>COR SCORES - Spring 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approaches to Learning</td>
<td>2.74</td>
<td>3.95</td>
</tr>
<tr>
<td>Social and Emotional Development</td>
<td>2.65</td>
<td>3.93</td>
</tr>
<tr>
<td>Physical Development and Health</td>
<td>3.18</td>
<td>4.38</td>
</tr>
<tr>
<td>Language, Literacy, and Communication</td>
<td>2.61</td>
<td>3.68</td>
</tr>
<tr>
<td>Mathematics</td>
<td>2.68</td>
<td>3.75</td>
</tr>
<tr>
<td>Creative Arts</td>
<td>2.79</td>
<td>4.01</td>
</tr>
<tr>
<td>Science and Technology</td>
<td>2.69</td>
<td>4.03</td>
</tr>
<tr>
<td>Social Studies</td>
<td>2.70</td>
<td>4.04</td>
</tr>
<tr>
<td>English Language Learning</td>
<td>4.06</td>
<td>5.34</td>
</tr>
</tbody>
</table>

### Child Observation Record (COR) for Head Start/Great Start Readiness Program Blend Classrooms 4 Year Olds

<table>
<thead>
<tr>
<th></th>
<th>COR SCORES - Fall 2020</th>
<th>COR SCORES - Spring 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approaches to Learning</td>
<td>3.09</td>
<td>4.41</td>
</tr>
<tr>
<td>Social and Emotional Development</td>
<td>3.06</td>
<td>4.37</td>
</tr>
<tr>
<td>Physical Development and Health</td>
<td>3.75</td>
<td>5.09</td>
</tr>
<tr>
<td>Language, Literacy, and Communication</td>
<td>3.14</td>
<td>4.48</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3.12</td>
<td>4.60</td>
</tr>
<tr>
<td>Creative Arts</td>
<td>3.21</td>
<td>4.46</td>
</tr>
<tr>
<td>Science and Technology</td>
<td>3.24</td>
<td>4.54</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3.07</td>
<td>4.58</td>
</tr>
<tr>
<td>English Language Learning</td>
<td>4.05</td>
<td>5.75</td>
</tr>
</tbody>
</table>
THANK YOU TO OUR PARTNERS
OLHSA Early Head Start and Head Start want to thank all of our partners who assist us every year and help us to create a healthy and positive learning environment for the children in our programs.

Learning Gizmos

For over 20 years, customers have known that Learning Gizmos is not your typical teacher store. They strive to go the extra mile with their commitment to customer service and innovative programs offered exclusively at Learning Gizmos. During the 2020-2021 school year Learning Gizmos has gone the extra mile for OLHSA Head Start. Owner, Nancy Korte and her team have worked hard to secure competitive pricing for at-home learning supplies throughout the COVID-19 pandemic.

OLHSA Head Start is eternally grateful for the personable customer service and how Nancy herself has delivered hand packaged at-home learning kits for our Head Start, Early Head Start, and GSRP students. Learning Gizmos even went as far as creating an at-home day by day activity calendar for our Head Start parents this summer. Thank you, Nancy, and the Learning Gizmos team!

Atlas Wholesale Food Company

OLHSA was honored to work with Atlas Wholesale Food Company during the 2020-2021 school year. Atlas created a shopping website for OLHSA where each family had their own login and voucher on the website. The families could order what they wanted directly from the website. Box varieties included chicken, steak, fruit, vegetables, and many other nutrition snacks.

When all was complete, around 180 Early Head Start and Head Start families received over $300 each to shop at Atlas Wholesale Food Company. Each family ordered over a month’s worth of healthy food options. The food was delivered by the company on a scheduled day in February. The OLHSA Early Head Start and Head Start program is thankful to have partnered with Atlas Wholesale Food Company to provide healthy and nutritious foods to families during this challenging time!

Pontiac Public Library

OLHSA’s Maternal, Infant, and Early Childhood Home Visiting Program partnered with the Pontiac Public Library to provide virtual socializations for children ages 0-3 and their parents enrolled in our MIECHV program during the 2020-2021 program year. Through this partnership, the Pontiac Public Library staff provided early literacy story time, continued learning opportunities, and vital social interactions encouraging families to continue to connect with each other during the recent stay-at-home orders.

Thank you to the Pontiac Public Library for supporting OLHSA’s early childhood programs and “Strengthening Pontiac Through Literacy Partnerships!”
Results of OLHSA’s most recent financial audit

For the period ended December 31, 2019, Oakland Livingston Human Service Agency’s Single Audit was awarded an un-modified audit opinion from UHY LLP, our audit firm. This is the best opinion the agency can receive. There were no findings noted on the single audit.

Early Head Start & Head Start Financials

2021 Revenue

$9,126,152
$235,660
$1,848,328
$1,301,986
$459,224
$13,291,554

2020 Expenditures*

<table>
<thead>
<tr>
<th></th>
<th>% of Total Early Head Start Expansion</th>
<th>% of Total Early Head Start</th>
<th>% of Total Head Start Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>52%</td>
<td>33%</td>
<td>37%</td>
</tr>
<tr>
<td>Fringes</td>
<td>31%</td>
<td>12%</td>
<td>16%</td>
</tr>
<tr>
<td>Contractual</td>
<td>1%</td>
<td>38%</td>
<td>36%</td>
</tr>
<tr>
<td>Travel</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>Supplies</td>
<td>5%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>Equipment</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>Other</td>
<td>11%</td>
<td>15%</td>
<td>9%</td>
</tr>
</tbody>
</table>

*Funding sources include US Department of Health and Human Services, USDA, Michigan Department of Community Health.

2022 Proposed Budget

<table>
<thead>
<tr>
<th>Source of Funding</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Head Start</td>
<td>$1,906,225</td>
</tr>
<tr>
<td>Early Head Start Expansion</td>
<td>$1,347,610</td>
</tr>
<tr>
<td>Head Start</td>
<td>$9,342,835</td>
</tr>
<tr>
<td>GSRP</td>
<td>$459,224</td>
</tr>
<tr>
<td>CACFP</td>
<td>$0</td>
</tr>
<tr>
<td>MIECHV</td>
<td>$235,660</td>
</tr>
<tr>
<td>TOTAL PROPOSED FUNDING</td>
<td>$13,521,944</td>
</tr>
</tbody>
</table>
Results of the Office of Head Start’s most recent review

The OLHSA Early Head Start and Head Start Programs were not scheduled for a Federal Monitoring Review during the 2020-2021 Program Year. We anticipate our next review will be a Focus Area 1 Review during the 2021-2022 Program Year.

Therefore, the most recent Federal Monitoring Review Results were during the 2018-2019 program year. We received two Federal Reviews under the Aligned Monitoring System, the CLASS and Focus Area 2.

CLASS Review

The first monitoring review in November of 2018, was a CLASS review of each of our Head Start classrooms. The CLASS system measures the quality of early childhood programs for development and learning: the quality of instruction and of interactions between the teachers and the children.

Interactions are scored on three Domains; Emotional Support, Classroom Organization, and Instructional Support. OLHSA scores are listed below and you can see how we scored in comparison to the 2019 National Average Scores. Due to the pandemic, all Head Start classroom services were virtual during this program year. As a result, the Head Start Classroom Assessment Scoring System (CLASS) was not performed during the 2020-2021 program year.

Focus Area Two Review

The second monitoring review, in March 2019, was a Focus Area Two (FA2) review under the Aligned Monitoring System. The FA2 review is an opportunity for grantees to demonstrate their effectiveness in implementing a high-quality program to promote positive outcomes and school readiness for children and their families. This review consisted of monitoring all programmatic content areas for compliance, including enrollment and eligibility.

The results of the review found compliance throughout our program with all Head Start Program Performance Standards. We anticipate our next review will be a Focus Area One Review during the 2021-2022 Program Year.
Due to the COVID-19 pandemic, OLHSA’s Early Head Start and Head Start classrooms utilized virtual learning during the 2020-2021 program year. Many teaching staff created and uploaded YouTube videos for children and their families to learn some of the same academic and social skills they would learn in the classroom.

Early Head Start Teacher, Selene Ceniceros, used this virtual format to create videos to interact with the children in her class by singing the students a good morning song, teaching them the days of the week, discussing the day’s weather, using activities to learn numbers/letters, checking in on their emotional well-being, and more! Even though the students could not be with their teachers in person, virtual learning was a great alternative for them to develop skills and work toward fulfilling their potential.
PARENT POLICY COUNCIL

Policy Council members were elected from all of our programs across Oakland County to represent the OLHSA Early Head Start and Head Start Programs. They met monthly and shared in the decision making process regarding quality programming for themselves and their children. Policy Council members' decisions affected program budgets, evaluations and assessments, grant development, and bylaws. Members were also involved in the Parent Personnel Committee, receiving specialized training to be an integral part of the EHS/HS employee hiring process.

Thank you to the 2020-2021 Early Head Start/Head Start Policy Council Members and special appreciation to the Policy Council Officers:

**Chairperson**  
Vincent Aceron

**Vice Chairperson**  
Patrick Norton

**Secretary**  
Crystal Mayville

**Vice-Secretary**  
Shelia Knotts

**OLHSA Board of Directors Representative**  
Maureen Parrish

**OLHSA Board of Director Replacement**  
Vincent Acreon

**MI Head Start Association Representative**  
Shelia Knotts

OLHSA Office Locations

- **Main Office**
  
  196 Cesar E. Chavez Ave.  
  Pontiac, MI 48342

  T 248.209.2600  
  F 248.209.2645  
  E info@olhsa.org

- **South Office**
  
  711 West 13 Mile Road  
  Madison Heights, MI 48073

  T 248.542.5860  
  F 248.542.5897  
  E info@olhsa.org

- **Livingston Office**
  
  2300 E. Grand River  
  Suite 107  
  Howell, MI 48843-7574

  T 517.546.8500  
  F 517.546.3057  
  E livingston@olhsa.org

HELPING PEOPLE. CHANGING LIVES.  
Community Action Since 1964

Visit our website at www.olhsa.org or find us on Facebook at facebook.com/OLHSA

For more information on Early Head Start and Head Start visit www.olhsa.org/earlychildhoodprograms.