



Human Resources

Oakland Livingston Human Service Agency

196 Cesar E. Chavez Ave.

P.O. Box 430598

Pontiac, MI 48343-0598

Email: EMPLOYMENT@olhsa.org

(248) 209-2615 FAX

Website: www.olhsa.org

Quality Control Inspector

Division: Community & Energy Services

Department: Weatherization

Supervisor: Deputy Director for Weatherization and Community Services

Qualifications:

1. High School Diploma or equivalent required. BPI Quality Control Inspector Certificate required. One (1) year Building inspection and/or residential construction experience desirable.
2. Licenses and Certifications Required: Valid Michigan Driver's License, State of Michigan Inspector Certificate, Lead Safe Work Practices Certified, ASHRAE 62.2 Certified, Indoor Air Quality Certified, Blower Door Trained, EPA / LRRP Certified, and MIOSHA Occupational Safety and Health Training Certified.
3. Must be able to meet the physical demands of the job.

Job Mission:

To provide complete and accurate pre and post quality control inspections of homes and to determine quality assurance compliance of the contractor's performance according to program requirements.

Performance Standards:

1. Conduct pre and post site inspections according to State of Michigan & DOE Weatherization Assistance Program guidelines.
 - a. Verify worker compliance with safety rules
 - b. Address work deficiencies
 - c. Evaluate clients satisfaction
 - d. Review health and safety measures
 - e. Conduct diagnostic tests
 - f. Perform spot progress inspections
2. Assist in auditing contracted inspections to ensure quality assurance.
3. Communicate with clients to explain the weatherization process.
4. Carry out all other duties as directed by supervisor.

Hours & Wage:

\$17.53 per hour (minimum)

40 hours per week, 52 week per year

Location: Pontiac

Travel may be required.

Job Title: Quality Control Inspector

Job Requirements (in an 8 hour workday)
Number of Hours - Select full Capacity

	Hours	Comments
Sit	2	
Stand	2	
Walk	2	
Bend/Stoop	1	

Movements	Yes/No	Comments
Crawl	Yes	
Reach above	Yes	
Crouch	Yes	
Balancing	Yes	
Squat	Yes	
Climb	Yes	
Shoulder level	Yes	
Kneel	Yes	
Pushing	Yes	

	Pounds	Comments
Weight Carried	26-50 lbs.	

	Pounds	Comments
Weight Lifted	51-75 lbs.	

Date: October 29, 2019