



## Human Resources

Oakland Livingston Human Service Agency  
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### Nutrition Services Coordinator

**Division:** Early Childhood Services  
**Department:** Head Start  
**Supervisor:** Nutrition Manager

#### Job Mission:

To provide training and technical assistance as well as nutrition education to the Early Childhood Services programs.

#### Performance Standards:

1. Provides nutrition counseling, referral service and follow-up to families of children identified as having low hematocrit, high blood lead levels, weight abnormalities, food allergies or any other referred nutrition problems.
2. Assists with the management of the Early Childhood Services and Adult Care Food Program (CACFP) as directed by supervisor.
3. Carry out all other duties as directed by supervisor.

#### Qualifications:

1. BS degree in Food and Nutrition, Dietetics, or related field. Preferred Registered Dietitian Nutritionist (RDN) by the Academy of Nutrition and Dietetics.
2. Minimum of one (1) year of experience as a Dietitian Nutritionist preferred.
3. Minimum of one (1) year experience working with low-income families in public health preferred.
4. Must have valid Michigan Driver's License, valid automobile insurance, and reliable transportation.

#### Hours & Wage

\$17.27 per hour (minimum)  
24 hours per week, 52 weeks per year

#### Deadline to Apply

Until filled