



## Human Resources

Oakland Livingston Human Service Agency  
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## Early Head Start Family Educator

**Division:** Early Childhood Services  
**Department:** Early Head Start  
**Supervisor:** Associate Director for Early Head Start

### Qualifications:

1. Associates Degree required in social services, early childhood education or related field; Bachelor Degree preferred
2. Must be bilingual in Spanish
3. Experience working with low income families with young children of various racial, social and cultural backgrounds preferred.
4. Must be able to meet the physical demands of the job.
5. Valid Michigan driver's license and reliable transportation required.

### Job Mission:

Responsible for building strong relationships with Early Head Start families to help them achieve progress on family and child development goals.

### Performance Standards:

1. Conduct weekly home visits providing the family with developmentally appropriate activities to enhance child development and healthy parent-child relationships.
2. Facilitate group socializations and other family group activities as required by Head Start Performance Standards.
3. Provide needs assessment, goal setting, support, referrals, advocacy, and case management, follow-up.
4. Administer standardized screenings and assessments if necessary.
5. Monitor and educate parents with respect to children's health status as it relates to the Head Start Performance Standards and EPSDT.
6. Maintain appropriate records, complete monthly reports, team meetings and perform all other duties as directed by supervisor.

### Hours & Wage

\$15.77 per hour (Associate Degree)  
\$16.28 per hour (Bachelor Degree)  
40 hours per week; 52 weeks per year