



A Community Action Agency

HELPING PEOPLE. CHANGING LIVES.

Community Action Since 1964 

**Ronald B. Borngesser**  
Chief Executive Officer

**Central Office**

196 Cesar E. Chavez Avenue  
P.O. Box 430598  
Pontiac, MI 48343-0598

T 248.209.2600

F 248.209.2645

**South Office**

345 E. Nine Mile Road  
Ferndale, MI 48220-1719

T 248.542.5860

F 248.542.5897

E [info@olhsa.org](mailto:info@olhsa.org)

**Livingston Office**

2300 E. Grand River  
Suite 107  
Howell, MI 48843-7574

T 517.546.8500

F 517.546.3057

E [livingston@olhsa.org](mailto:livingston@olhsa.org)

Dear Senior,

Thank you for your request for Chore services through OLHSA, A Community Action Agency. In order to process your request, please complete the enclosed application. Return your completed application with all of the supporting documents to our administrative office. The required documents are as follows:

- Application noting what services you would like (pink form)
- Participant Consent and Release of Information (white form)

Please mail your completed application to

Marie Verheyen  
OLHSA  
P.O. Box 430598  
Pontiac, MI 48343-0598

If you have any questions, please don't hesitate to contact our Welcome Centers.

Pontiac: 248-209-2686  
Ferndale: 248-542-5860  
Livingston: 517-546-8500.

Sincerely,

Marie Verheyen, CPRP  
Associate Director for Older Adult Services